

**CRDA Venue Committee Meeting  
Wednesday, August 8, 2012 – 4:00 PM  
CRDA Conference Room**

**Present:**

**Directors:** CRDA Chairman Suzanne Hopgood, Committee Chairman Andy Bessette, Michael Matteo, Floyd Green, and Catherine Smith.

**Staff:** Jim Abromaitis, Kim Hart, Joseph Savidge, and Anthony Lazzaro

**Volunteer to the Committee:** David Panagore (City of Hartford)

The meeting was called to order at 4:00 pm by Chairman Hopgood.

1. After a brief discussion, the Committee agreed to postpone the election of a chairman to a future committee meeting.
2. Status of Venues
  - a. The staff provided an overview of the respective venues, i.e. the Connecticut Convention Center, the Stadium at Rentschler Field, and the XL Center.
  - b. The Committee discussed the future procurement of management services for the venues.
  - c. It was agreed that Tony Roberto from Connecticut Innovations, Inc. will be added as a staff member to the Committee.
3. The Committee discussed prospective goals for the venues, including the scheduling of individual venue tours and presentations.
4. Assignments
  - a. Compose a summary of existing management agreements for the venues
  - b. Revise the scope of the XL Center RFP to include Rentschler Field
5. Next scheduled meeting: August 23, 2012 at 2:00 PM
6. Meeting was adjourned at 5:35.

**Minutes unanimously approved September 26, 2012**

**CRDA Venue Committee Meeting**  
**Thursday, August 23, 2012 – 2:00 p.m.**  
**XL Center – Coliseum Club, Director's Suite**

**Present:**

**Directors:** Board Chairman Suzanne Hopgood, Committee Chairman Andy Bessette, Michael Matteo, David Jorgensen, Floyd Green, Catherine Smith, Pamela Trotman Reid, Ben Barnes, Pedro Segarra, Marcia Leclerc

**Staff:** Jim Abromaitis, Kim Hart, Joe Savidge

**Others:** Sandra Kee Borges (City of Hartford), Guests: Tony Roberto (CDA), Claire Leonardi (CI), Phil Siuta (CDA), Cheryl Malerba (DOT), Meagan Cowell (OPM)

The meeting was called to order at 2:10 by Chairman Hopgood.

1. Chairman Hopgood invited Board members to meet the new Executive Director candidate on August 29th at 9:00 a.m., prior to the start of the Board's scheduled meeting at 10:00 a.m..
2. Tony Roberto from CT Development Authority offered a presentation on the history, contractual relationships and financial structure of the XL Center.
3. Chuck Steedman and Keith Sheldon from AEG provided Board members a tour of the facility.
4. The meeting was adjourned at 4:15 p.m..

**Minutes unanimously approved September 26, 2012**

**CRDA Venue Committee Meeting**  
**Wednesday, September 19, 2012 – 8:30 a.m.**  
**Convention Center, 5<sup>th</sup> Floor - Large Conference Room**

**Present:**

**Directors Present:** CRDA Chairman Suzanne Hopgood, David Jorgensen

**Via Phone:** Venue Committee Chairman Andy Bessette, Floyd Green, Catherine Smith

**Staff:** Anthony Lazzaro, Joe Savidge, Kim Hart

**Others:** Tony Roberto (CDA), Scott Murphy (Shipman & Goodwin)

The meeting was called to order at 8:30 a.m. by Chairman Hopgood.

1. Draft minutes were unavailable for approval and Item #2 on the agenda was tabled by a unanimous vote until the next Venue Committee meeting.
2. The Committee discussed Attorney Murphy's draft Request for Proposals for the XL Center and Stadium at Rentschler Field, as well as the process for issuing such Request for Proposals.
3. The meeting was adjourned at 9:15 a.m..

**Minutes unanimously approved September 26, 2012**



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**CRDA Venue Committee Meeting Minutes  
Connecticut Convention Center  
100 Columbus Boulevard, 5<sup>th</sup> Floor  
Hartford, CT 06103  
Wednesday, September 26, 2012**

**PRESENT:**

**Directors:** Chairman Suzanne Hopgood, Committee Chairman Andy Bessette, David Jorgensen, Michael Matteo, Mayor Pedro Segarra, and Floyd Green (via telephone)

**Staff:** Michael Freimuth (via telephone), Anthony Lazzaro, and Kim Hart

The meeting was called to order at 5:30 PM by Committee Chairman Bessette

1. Executive Session – Committee Chairman Bessette requested a motion for the Venue Committee to enter Executive Session for the reasons outlined in the Agenda item #2. The motion was moved by Mr. Jorgensen, seconded by Mayor Segarra, and unanimously approved by the Committee. Present staff was invited to provide testimony and opinion.
2. Adjourned at 6:35 PM

***Unanimously approved February 6, 2013***



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**CRDA Venue Committee Meeting Minutes  
Connecticut Convention Center  
100 Columbus Boulevard, 5<sup>th</sup> Floor  
Hartford, CT 06103  
Wednesday, January 16, 2013**

**PRESENT VIA TELEPHONE:**

**Directors:** Committee Chairman Andy Bessette, David Jorgenson, Michael Matteo, and Floyd Green.

**Staff:** Michael Freimuth, Anthony Lazzaro, and Kim Hart

**Volunteers:** John Shemo (Hartford Metro Alliance), Antonio Roberto ("CT Innovations") and Jared Kupiac ("City of Hartford")

The meeting was called to order at 10:00 AM by Committee Chairman Bessette

1. Executive Session – Committee Chairman Bessette requested a motion for the Venue Committee to enter Executive Session for the reasons outlined in the Agenda item #1. The motion was moved by Mr. Jorgensen, seconded by Mr. Matteo, and unanimously approved by the Committee. Present staff and volunteers were invited to provide testimony and opinion.
2. Adjourned at 10:35 AM

***Unanimously approved February 6, 2013***

**CRDA Venue Committee Meeting Minutes  
Connecticut Convention Center  
100 Columbus Boulevard, 5<sup>th</sup> Floor  
Hartford, CT 06103  
Wednesday, February 6, 2013  
4:00 PM – 5:00 PM**

**PRESENT:**

**Directors:** Committee Chairman Andy Bessette, Commissioner Catherine Smith, David Jorgensen, Michael Matteo, and Floyd Green.

**Staff:** Michael Freimuth, Anthony Lazzaro, and Kim Hart

**Volunteers:** John Shemo (Hartford Metro Alliance), Antonio Roberto ("CT Innovations") and Jared Kupiec ("City of Hartford")

**Consultants:** via telephone Jason Thompson and Bobby Goldwater (Brailsford & Duniavey)

The meeting was called to order at 4:05 PM by Committee Chairman Bessette

1. Minutes from the September 26, 2012 and the January 16, 2013 Venue Committee Meetings were approved (Moved by Mr. Jorgensen, seconded by Commissioner Smith – approved unanimously).
2. Executive Session – Committee Chairman Bessette requested a motion for the Venue Committee to enter Executive Session for the reasons outlined in the Agenda item #2. The motion was moved by Mr. Jorgensen, seconded by Commissioner Smith, and unanimously approved by the Committee. Present staff and volunteers were invited to provide testimony and opinion.
3. Adjourned at 4:45 PM



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**APPROVED**  
**CRDA Venue Committee Meeting Minutes**  
**Connecticut Convention Center**  
**100 Columbus Boulevard, 5<sup>th</sup> Floor**  
**Hartford, CT 06103**  
**Tuesday, April 23, 2013**  
**2:00 PM – 3:00 PM**

**PRESENT:**

**Directors:** Committee Chairman Andy Bessette, Commissioner Catherine Smith, David Jorgensen, Michael Matteo and Floyd Green.

**Staff:** Michael Freimuth, Anthony Lazzaro, and Kim Hart

**Guests:** Scott Murphy, Shipman & Goodwin; Antonio Roberto , Connecticut Innovations; via telephone Jason Thompson (Brailsford & Dunlavey)

The meeting was called to order at 2:05 PM by Committee Chairman Bessette

1. Minutes from the February 6, 2013 Venue Committee Meeting were approved (Moved by Mr. Jorgensen, seconded by Commissioner Smith – approved unanimously).

2. **Rentschler Field Memorandum of Understanding**

Mr. Freimuth gave a brief overview of the above-entitled MOU. After a discussion of the MOU's terms and conditions, the Committee unanimously voted to forward the MOU to the CRDA Board for consideration with a recommendation for approval (moved by Mr. Jorgensen, seconded by Commissioner Smith).

3. **Global Spectrum Management Agreement**

Mr. Freimuth reviewed the particulars of the above-entitled agreement with the Committee. After discussing the various provisions, the Committee unanimously voted to forward the Agreement to the CRDA Board for consideration with a recommendation for approval (moved by Mr. Jorgensen, seconded by Commissioner Smith).

**4. City of Hartford/XL Center Lease Term Sheet**

Mr. Freimuth described the provisions contained in the above-entitled term sheet (the "Term Sheet"). The Committee inquired as to the actual ownership of the building. Mr. Freimuth explained that CRDA would enter a ground lease with the City of Hartford for the underlying property, but CRDA would own the building itself; accordingly, it would be operated as a State building.

After further discussion, the Committee directed the Executive Director to finalize an agreement with the City of Hartford incorporating the provisions of the Term Sheet.

**5. Adjourned at 2:50 PM.**

**APPROVED 10-23-13**





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**APPROVED**  
**CRDA Venue Committee Meeting Minutes**  
**Connecticut Convention Center**  
**100 Columbus Boulevard, 5<sup>th</sup> Floor**  
**Hartford, CT 06103**  
**Tuesday, June 11, 2013**  
**12:00 Noon**

**PRESENT:**

**Directors:** Committee Chairman Andy Bessette, David Jorgensen, Floyd Green, and Mayor Pedro Segarra.

**Staff:** Michael Freimuth, Anthony Lazzaro, and Kim Hart

**Guests:** Chuck Steedman (AEG), Keith Sheldon (AEG), Tim Murphy (Global Spectrum), Chris Lawrence (Global Spectrum), Steve Penny ("USA Gymnastics").

The meeting was called to order at 12:05 PM by Committee Chairman Bessette

1. XL Center Transition

Mr. Bessette requested an overview of the transition of the XL Center from AEG to Global Spectrum, particularly, the management of the USA Gymnastics event to be held in August. Mr. Steedman reported that ticket sales for the event were trending higher than in years past. In response, Mr. Penny expressed his optimism relating to ticket sales but also emphasized the need for community engagement and support. Mr. Murphy indicated that Global Spectrum ("Global") will use its corporate resources as well as local contacts to ensure its success in reaching out to the community.

Global Spectrum is communicating with current AEG personnel regarding potential new positions with Global in an attempt to make the transition as seamless as possible. AEG vowed to make Chuck Steedman and Keith Sheldon available to Global for sixty days in order to ensure the success of the event.

2. Adjourned at 1:30 PM

**APPROVED 10-23-13**